



Loudoun County, Virginia

Division of Procurement
1 Harrison St, SE 4th Floor MSC 41C
Leesburg, Virginia 20175

June 9, 2008

NOTICE TO OFFERORS

ADDENDUM NO. 1

QQ-01420

The following changes and/or additions shall be made to the original Request for Proposal No. QQ-01420, Architectural Design Services for a New Youth Shelter. Please acknowledge receipt of this addendum by signing and returning with your proposal.

1. Attached is the topographical survey conducted at the site.
2. Attached are questions and answers from the pre-proposal conference held on Friday, June 6, 2008.

Prepared By: Cheryl L. Middleton, CPPB/s/ Date: 6/9/2008
Assistant Purchasing Agent for Construction

Acknowledged By: _____ Date: _____

Firm of: _____

Questions and Answers

Q1. What is the age range of the population to be housed in the facility?

A. 12-17

Q2. What type of disabilities will the occupants have?

A. The clients will only have behavioral disabilities, not physical.

Q3. Is LEED Silver a requirement or goal?

A. The County is just beginning with implementing LEED standards into our projects. It is our goal to have this facility be LEED Silver Certified, however, due to budget constraints, we may not be able to. This will be listed as an optional task on the pricing form provided to the top ranked firm.

Q4. Is this site subdivided?

A. A special exception has already been approved for this portion of the site.

Q5. What is the average length of stay for each client?

A. Approximately 27 days.

Q6. Is a basement needed under the new kitchen area?

A. Not necessarily. However, sufficient storage is very important to this facility.

Q7. Are outdoor recreation areas needed?

A. Yes. The site plan needs to incorporate outdoor recreation areas. Please note that there are standards that must be applied to the amount of recreation area needed based upon the number of occupants.

Q8. It is stated in the RFP that the current standards for Virginia residential facilities will be revised July 1, 2008 and may not take affect until October 2008. If the design process has already started, can grandfathering take place?

A. The County is currently looking into this with the State, though we don't expect an answer anytime soon. The facility should be designed to current standards until more is known.

Q9. Is the new multi-purpose room to be shared between the two buildings?

A. It is not necessary but it is something to be considered during the design process. Loudoun County Family Services desires a campus for the two Youth Shelters, existing and future. All spaces that may be shared should be.

Q10. What is the estimated time frame for design?

A. Six to eight months.

Q11. Is stormwater management currently being applied to the existing facility?

A. To our knowledge the only stormwater management is just sheet flow.

Q12. Are there any other concepts that firms should take into consideration?

A. Ideas like gardens for low impact development and capturing rain water for irrigation are ideas that should definitely be incorporated into this project, as well as pervious pavers and pavement.